



**ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION**  
**Senate Meeting on Sep. 23, 2009**

Sarah Dye, President, presiding

Beverly Augustine	Dan Kocher
Elizabeth Becker	Dave Lawrence
Rick Bonnom	Marcia Luptak
Lori Clark	Luis Martinez
Bill Demaree	Shawn Mikulay
Sumitra Duggirala	Gary Norden
Sarah Dye	Mary Peterhans
Sue Ford	Howard Russo
Linda Hefferin	Manuel Salgado
Cindy Hutman	Nicole Scherger
Tim Kaar	Scott Vaszily
Crystal Kerwin	
Clark Hallpike	

Absent:

Meeting called to order by Sarah Dye at: 3:07 p.m.

Sarah Dye announced that we had received a response from Columbia College regarding our letter to them. She also passed around information on grant writing training at Triton College, a request from the Center for Teacher Effectiveness asking for trainers and an invitation from Susan Van Weelden to attend a Business After-Hours in October.

**Guests: David Burke**

**Secretary's Report: Cindy Hutman**

Marcia Luptak said that she mentioned the Faculty Development deadline for group proposals is September 30<sup>th</sup>.

Howard Russo moved to approve the minutes from September 9, 2009. Luis Martinez seconded. Approved.

**Treasurer's Report: Linda Hefferin**

Page 15 in the agenda.

Linda Hefferin said she received correct dues for September, yesterday.

**President's Report: Sarah Dye**

Page 8 in the agenda.

Sarah Dye said the retirees' luncheon was very nice. They recognized past presidents of the college and showed highlights of the 60<sup>th</sup> anniversary video.

She said she is still working on getting some explanation for the D2L problem we experienced last week-end.

**1<sup>st</sup> Vice President's Report: Luis Martinez**

No report

**2<sup>nd</sup> Vice President's Report: Sue Ford**

Sue Ford said there are continuing questions about load from deans and coordinators and some requests for seniority lists. She sees this as a good sign since they are asking instead of just jumping in. She revised the flow chart to make it more clear. Deans asked for some changes on diagram.

**3<sup>rd</sup> Vice President's Report: Dave Lawrence**

No report.

**Committee Reports:**

**Academic Policy: Dawn Munson**

No report.

**Academic Computing: Mary Peterhans**

See attached.

**Achieving the Dream: Sarah Dye and Linda Hefferin**

See attached.

Sarah Dye said we had positive reports back from the two national coaches. There is now a place on the college's website for AtD. Please go and look at it. We now have a huge list of AtD champions. They are getting ready to call on volunteers from that group to do actual tasks that they need help with.

Linda Hefferin said that the goal is to get everyone involved and on that list.

**Alliance for College Readiness: Alison Douglas**

See attached

**Amendments Committee: Dan Kocher**

Work completed.

**Assessment Committee: Shawn Mikulay**

See attached.

**BOT Finance Committee: Linda Hefferin**

No report.

Meet in October.

**Communication Liaison: Gary Christenson**

No report.

**COPE: Ron Kowalczyk**

No report.

Will report on COPE donation drive on Opening Day at the next meeting.

**Curriculum Committee: Maureen Lange**

No report.

**Elections: Bill Demaree**

No report.

Bill Demaree said that CABS and Math/Science need a new Senator. We need to think about how we want to handle that.

Sue Ford and Dan Kocher said that they believe vacancies can be filled by Presidential appointment.

Sarah Dye said she will find some folks and bring names back to Senate. There is also a vacancy in assessment. Senate will approve someone at the next meeting.

**Faculty Development: Beth Santell**

See attached.

**FAV's: Dan Kernler**

See attached.

Sarah Dye said that Dan Kernler wants approval to do two events at Huff Elementary and wants to do the Northern Illinois Food Bank drive, again.

Howard Russo moved to approve those two activities for this fall. Marcia Luptak seconded.

Dan Kocher said that Dan Kernler wanted some guidance on when to hold the food drive. Last year we did it the last couple weeks of the semester.

Elizabeth Becker said we should expand to allow more time and so we will get more.

Sarah Dye and Luis Martinez suggested starting right after Thanksgiving and going to the end of the semester and finish with EOS party.

Approved.

**GIST: David Burke**

See attached.

Sarah Dye said that there are several sub-committees that he is reporting on.

David Burke said that the study abroad and faculty exchange sub-committee have funding. Marta Walz and Loren Nelson, the Student Services Manager are on that sub-committee. The Humanities Center received the application for the visiting faculty opportunity in Seville. He will put this out in an e-mail. The application deadline is November 1.

**Grievance: Howard Russo and Sue Ford**

See attached.

Howard Russo said that he included links in his report instead of the actual pdf files that are huge. He is not sure that what he received from HR satisfies our demands regarding the taxation of professional expense and professional development monies.

They came up with a list that the auditor said would not be taxed. He based the list on items that have been reimbursed (kinds of things) in the past. The list will say, "these are probably taxable," " these are probably not taxable." If we are not sure, we need to contact Sue Scott in HR. Generally, anything electronic will be taxed. He asked if Tim Kaar could put the list on our website and it should be up in enet eventually.

**Humanities Center: David Burke**

See attached.

David Burke said he wanted to be certain that center serves faculty and students and that the faculty voice is the strongest. He wanted to make sure that the deans don't have a vote on the committee, they are *ex-officio*. Mary Hatch and Irena Delgenio have agreed to this. They still have budgetary approval but they seem to understand that we want faculty to control this initiative. The Humanities Center has information on grant opportunities and foundation support. Now is not too late to be thinking about a sabbatical. The Humanities Center may be able to help faculty find sources for supplementary funds so we could get full pay for a full year sabbatical. Let the center know how it can serve you.

**Insurance: Sarah Dye and Howard Russo**

See attached.

Sarah Dye is very excited. They think they have a health insurance program for part-time faculty. It will be very, very helpful. It is to be rolled out later this fall with the sign-up period in December. They are still negotiating whether it starts January 1 or not. They are pushing for starting January 1. She is hopeful that this will finally satisfy the letter of agreement we signed in the last negotiations.

**IT: Tim Kaar, Dan Kocher and Sarah Dye**

Committee Status: on hold

**Learning Communities (Steering): Alison Douglas**

See attached.

**MAGIC: Joyce Fountain**

See attached.

**Membership: Tim Anderson**

See attached.

**Negotiations: Luis Martinez**

See attached.

Luis Martinez said he is working on the special needs of UAF1 librarians and counselors. The contract language is short on what is needed for evaluation.

**Sentinel: Bill Demaree**

See attached. **12<sup>th</sup> or 13<sup>th</sup> deadline for next Sentinel**

**Strategic Planning Committee: Phil Garber, Elizabeth McNulty and Candy Moore**

See attached.

Sarah Dye said that we lost Candy Moore on that committee. Phil Garber asked for this position to be filled. Sumitra Duggirala has asked to be considered for that position. We can approve that today or we can send a notice out to the whole faculty to see if anyone else wants to apply for the position. The ensuing discussion resulted in putting Sumitra Duggirala's name into the consent agenda for a position on the Strategic Planning Committee.

**Student E-mail Rollout: Time Kaar and Dan Kocher**

Work completed.

**VP for TLSD Search: Roger Ramey**

Committee suspended temporarily.

**Webmaster: Tim Kaar**

No report.

**Other Committees**

**Special Orders**

**Consent Agenda: *Committee Approvals Requested:***

1. Honors Committee: Johanna Cummings
2. Humanities Center Steering Committee: Tim Kaar
3. IFT ULI Applications: pending
4. Strategic Planning Committee: Sumitra Duggirala

Elizabeth Becker moved to take 1, 2 and 4 as a consent agenda. Linda Hefferin seconded. Approved.

Dave Lawrence moved to approve the consent agenda. Howard Russo seconded. Approved.

Discussion regarding item #2:

Manuel Salgado said he can't make it to the November 7 ULI meeting, so he will wait until summer to take the training.

The only application we currently have is Luis Martinez to go to grievance administration.

Sue Ford asked if positive negotiations is in the schedule.

Sarah Dye said no, the only thing in the schedule is introduction to collective bargaining.

Howard Russo moved to approve Luis Martinez' application to attend the ULI in grievance administration. Manuel Salgado seconded. Approved.

**Old Business**

Howard Russo passed around a piece of glass with the new ECC insignia that is the start of the gift from ECCFA to college.

Sumitra Duggirala said that she had submitted her application to Sarah Dye to attend the ULI, introduction to bargaining.

Sue Ford moved to approve her application. Dan Kocher seconded. Approved.

Marcia Luptak reported that the 10<sup>th</sup> day deadline for submitting syllabi to the dean is not an ICCB rule. However, ICCB does require that a syllabus be turned in for every course.

**New Business**

Sarah Dye said that Tim Moore had asked us to approve a distance learning survey for online students. She asked us to look at it carefully and comment.

Sumitra Duggirala wondered why he was surveying only the current online students. She felt all students should be surveyed to determine the demand for online instruction.

Cindy Hutman explained that the impetus for this survey was the large increase in online students. Distance learning is trying to determine why there was such a big increase. It is not designed to determine overall demand for online instruction. That survey should be done but this isn't the instrument.

Sarah Dye said that students often take every course that she offers online. She would like to recommend a question about a certain instructor.

Sue Ford and Cindy Hutman objected to any questions that encourage students to discuss specific instructors.

Clark Hallpike commented that the out of district students pay the same as in district students

for online courses.. The survey should include a question about cost or where they live. David Lawrence said he had a student last spring who had been given erroneous information about when he would graduate. He went to talk to Beth Santell and was told that if he took one online course in the spring he would be able to graduate. Maybe the survey needs an option "to help me graduate earlier" or "to speed up graduation."

Shawn Mikulay asked why they are requiring student id's and demographics within the survey, Sumitra Duggirala suggested asking about their prior experience with online instruction.

Sarah Dye said that would be getting into faculty evaluation. She suggested we send our comments to Tim Moore and ask him to send the revised survey back to us for final approval.

### **Division Issues**

Sue Ford said that we need to add to the list of presidential appointees for this fall. We need another UAF-1 on grievance, another UAF-2 senator, and another UAF-1 senator.

Sarah Dye asked if we liked meeting in UBC. The comments were that the acoustics are better and we don't have to deal with the noise from the community room. We are seated closer together in the UBC. She will see what she can do to get us back in that room. We may have to meet sometimes in UBC and sometimes in the Alumni Room.

Elizabeth Becker moved to adjourn. Dave Lawrence seconded. Adjourned at 3:56 p.m.

Respectfully submitted by Lucinda Hutman, ECCFA secretary