FEDERATION OF HIGHER EDUCATION FACULTY AND PROFESSIONALS
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ELGIN COMMUNITY COLLEGE
ECCFA
FACULTY ASSOCIATION

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Senate Meeting on Aug 26, 2009

Sarah Dye, President, presiding

Beverly Augustine	Tim Kaar
Elizabeth Becker	Crystal Kerwin
Rick Bonnom	Dan Kocher
Lori Clark Shawn Mikulay	Dave Lawrence
Bill Demaree	Marcia Luptak
Sumitra Duggirala	Luis Martinez
Sarah Dye	Mary Peterhans
Sue Ford	Howard Russo
Clark Hallpike	Nicole Scherger
Linda Hefferin	Scott Vaszily
Cindy Hutman	

Absent: Manuel Salgado, Gary Norden

Meeting called to order by Sarah Dye at: 3:05 p.m.

Guests: Mary Anne Tuerk, Nicole Scherger and others—Math department
Ellie Swanson, Lynn Ducar and others—Librarians
Mary O'Sullivan, Luis Martinez and others—Biology Program

Guest Reports:
Guests are concerned about the new construction, the moving of departments as a result of the construction, and the way spaces are being stocked with furniture (or not). Sarah talked to Dr. Sam. She was asked to record everything as a list to be presented to Dr Sam so he can address every single concern. It is not too late to take concerns and address them. Many have been to meetings and expressed ideas but nothing happened.

Dave Lawrence moved to change the order of business and address new business first. Elizabeth Becker seconded. Approved.

Secretary's Report: Cindy Hutman
Linda Hefferin moved to approve the May 13, 2009 minutes with corrections. Marcia Luptak seconded. Approved with 1 abstention.

Treasurer's Report: Linda Hefferin
Report given Opening Day plus the email sent later to faculty.

President's Report: Sarah Dye
Other committee reports are blank for today's meeting. Sarah Dye will solicit reports for future meetings.

1st Vice President's Report: Luis Martinez

2nd Vice President's Report: Sue Ford

3rd Vice President's Report: Dave Lawrence

Communication Liaison's Report: Bill Demaree

Committee Reports:

Academic Policy: Dawn Munson
Academic Computing: Mary Peterhans
Alliance for College Readiness: Alison Douglas
Amendments Committee: Dan Kocher
Assessment Committee: Shawn Mikulay
BOT Finance Committee: Linda Hefferin
Branding Committee: Tim Kaar
COPE
Curriculum Committee: Maureen Lange
Elections: Bill Demaree
Faculty Development: Beth Santell
FAV's: Dan Kernler
Grievance: Howard Russo and Sue Ford
Insurance: Sarah Dye and Howard Russo
IT: Tim Kaar, Dan Kocher and Sarah Dye
Learning Communities (Steering): Alison Douglas
MAGIC: Joyce Fountain
MFA: Dan Kernler
Membership: Tim Anderson
Negotiations: Luis Martinez
SEM: Eartha Collier and Clark Hallpike
Strategic Planning Committee: Phil Garber, Elizabeth McNulty and Candy Moore
Student E-mail Rollout: Time Kaar and Dan Kocher
Survey Analysis Committee: Dan Kernler
VP for TLSD Search: Roger Ramey

Special Orders

1. **Achieving the Dream Core Team**: Alison Douglas, Sarah Dye, Sue Ford, Luis Martinez, George Rosa
2. **Achieving the Dream Data Team**: Sharon Baker, Jim Dittus, Patrick Gordon, Linda Hefferin, Dave Lawrence, Liz McNulty
3. **AFT Great Lakes Summer ULI**: Linda Hefferin (Grievance Administration I – ULI fee paid from the ECCFA Budget 2008-2009)
4. **Academic Policy**: Joel Peck (LVPA); Laurel Vietzen and Jill Russell (BUSCT)
5. **Assessment Committee**: Scott Adams (BUSCT)
6. **Curriculum Committee**: Scott Vaszily (CABS); Stephen Gray (LVPA)
7. **Faculty Development Committee**: Maria Kazmi (MSLEP); Abraham Martinez-Cruz (LVPA FA 2009 replacement for Connie Orbeta)
8. **President's Appointments**: Tim Anderson as Membership Chair; Gary Christenson as Communications Liaison; Bill Demaree as Sentinel editor; Tim Kaar as Webmaster; DanKocher as Parliamentarian

Sue Ford asked to remove #8 from the consent agenda.
Marcia Luptak moved to accept first 7 items as a consent agenda. Mary Peterhans seconded.
Approved
Howard Russo moved to approve items 1-7 of the consent agenda. Marcia Luptak seconded.
Approved.

Marcia Luptak moved to approve #8 of the consent agenda. Elizabeth Becker seconded.
Sue Ford said that Bill Demaree's appointment as Sentinel editor doesn't need to be approved because he was elected last April and that supersedes the new constitution provision of presidential appointment for that position..
Dan Kocher pointed out that it doesn't make a difference.
Motion approved.

Old Business

Crystal Kerwin is collecting money for Senate treats.

Sarah Dye asked if $15 would cover what she brings..

Sue Ford moved that we collect $20 for treats, Howard Russo seconded. Approved.

Labor Day Picnic—

Sue Ford asked that we respond as soon as possible.

Dave Lawrence said that he received a copy of approval for adjunct overloads.

Sue Ford has provided the load procedure overview.

Marcia :Luptak said that she went into talk to her dean about this. In her area, UA1's were assigned extra load before UA2's were offered 12 hours. The dean claimed that in the dean's meeting it was stated that it is still up to the dean's discretion who gets extra load and they don't have to follow a procedure.

Sarah Dye asked that ECCFA VP's take this back to Dr. Pelletier.

New Business

Lauren Anderko and Nicole Scherger from math—

Nicole Scherger said they had an impromptu math meeting because the meeting with Dr. Sam came up quickly. The basic concern of the math faculty is the feeling that they were left out of the whole process. They were told they would be included however, ideas re already being tossed around without their input. Currently the three classrooms in MSC for math are very small, physically uncomfortable. Not conducive for learning. Half of the math department is in MSC. The idea was that science would vacate MSC and the math department would be reunited in MSC. Main thing to get across to Dr. Sam is what their needs are and then planning committee and architects need to propose an actual solution. Math is one of the largest departments and they want to be considered in the new construction.

Lauren Anderko said that the adjuncts are all over the place. The math department would like to see them closer to full timers.

Nicole Scherger said they have envisioned offices around a centralized area where students can gather and study. This area would be designated for work on math, close to the faculty with some computers and books for reference. This would be a gathering point to do math together. The math department wants this idea to be considered and included in the decisions.

Cathy Moushon said that long ago the math faculty were included in a 20 year plan that would include a math and computer lab. The computer center would be open 24/7 and could be locked down from the rest of the campus. This idea got dropped when money for Health Careers Center came through. Then came the suggestion for a math study center with faculty offices surrounding.

Elizabeth Becker said that math faculty and deans seemed to be on the same page. They agreed that biology/science would move. That would free up 5 labs and 4 classrooms. That seemed to be high on the priorities of the administration, too. Math would take back over that space and consolidate the department. When mentioned at division meeting this fall, Dr. Pelletier appeared blind-sided. Obviously, the deans have not been communicating up the line, only communicating down the line.

Sarah Dye asked what was going in to that space.

Elizabeth Becker said the police department and IT.

Sarah Dye said that Dr. Sam said absolutely not, the police department and IT will go into the new building.

Elizabeth Becker said that the entire first floor of MSC would become support, taken away from teaching. Seems like this is a sad use of space given how large the math department is.

Nicole Scherger said that at one point Dr. Pelletier suggested the math department move to HBT. The math department doesn't want to just be shoved into whatever large space is left open. Want to PLAN wisely for placement of the math department. Don't want to be that far away from the rest of campus.

Sarah Dye said the configuration of campus will be very different. HBT won't be that far away

anymore, will be right next door to the new Health Careers Center.

Lauren Anderko said that the math department would like a space like is on the 3rd floor of SRC with tables, computers, study pods. We need that in ICT, too.

Sue Ford suggested that part of the ICT lounge could be cordoned off for a study area.

Luis Martinez and Elizabeth Becker—biology department

Luis Martinez said that they have issues with biology's share of the new building project. Space is one issue. They don't think that what they are getting will support the growth of the department and college in the future. They feel they have already outgrown the planned space. They have some serious issues with the architects. They have had meetings with them. The architects said they want the faculty input. The biology faculty put a great deal of time into recommendations. When they meet with the architects again, none of their recommendations were included in the plan. The faculty are the ones working in the labs and they know what goes on in labs. However, the architects seem to think something completely different and they feel they know better what cabinetry, etc. is needed than the faculty to. Why are we invited to meetings where the architects agree with the faculty and then none of the recommendations are included in plan?

Elizabeth Becker said they need epoxy floors with no seams. That is what they have now. Every time the architects come back with vinyl flooring. They said the epoxy floors will be hard on their feet but that is what they currently have. Wanted to put 30 inch cabinets in the labs but they need cabinets as high as they can get. They will use a step stool if need be.

Luis Martinez said the taller the cabinets the better. The architects put in 30 inch cabinetry for every lab regardless of what they were being used for. They want consistency. These are not office buildings. These are labs with different needs, different requirements. The biology faculty keep saying this to the architects. They have to look at the labs individually.

Elizabeth Becker said that anatomy and physiology is different from microbiology. The faculty are talking about function. The architects are focused on aesthetics.

Howard Russo said you have to just keep pounding as hard as you can.

Luis Martinez said that the steering committee does not include any faculty. How can they make decisions about needs for teaching when they don't have a clue what we need? The architects and steering committee came to see the models the biology department uses in the labs and realized they won't fit in the cabinets they put into the rooms.

Sarah Dye said it is a matter of security, faculty wouldn't be able to secure their teaching supplies.

Luis Martinez said that Dr. Pelletier is a former teacher but has no idea about science teaching.

Elizabeth Becker said that the health professions faculty are running into the same problems. None of these faculty are part of this decision process. We have an interim dean, and interim director of nursing. It is a bad situation and they are told the decision have to be together by November.

Sarah Dye said that Dr. Sam said when something is built and doesn't work, retrofitting is very expensive. The timing is still good; there is still time to get these things fixed.

Luis Martinez said that we need even a retired science faculty member on this committee.

Howard Russo asked if there are any outside consultants for the biology department that could participate.

Elizabeth Becker said that supposedly the architectural firm specializes in science labs. However, they seem more concerned about colors and aesthetics.

Lynn Ducar--Library

At issue again with the library is whether the plan is going to work. Steering committee again doesn't know how the library functions. A big issue is how to design the staff room. They are shown plans and told this is what they asked for. However, it is not what they want. They are a collaborative group and enjoy knowing what is going on. However, they don't want to work in one large open space. That is what is in the plan, however. The Distance Learning librarian needs a space to meet with faculty. The adjuncts librarians just got a 17'x12' space which is an office behind a door. All summer long she worked on online information literacy lessons but

would not have been able to do that in a larger space with so much commotion going on. The information she has is from Brian Beecher. Library will be a two-story space. More staff will be needed but the staff work room as laid out in the plans won't accommodate any more staff and there is no locked spaced. They will have no more space than they have now by her calculations.The new room is only 2000 square feet. They asked if they could at least put up some types of walls in this space. They were told that would cost too much money now to move things around on the plan.

Lynn Ducar said they are running into the same problems expressed by others, they are outgrowing the space before they are in it with regard to both offices and collections.

Elizabeth Becker said there is nowhere to lock possessions, close a door, have a private meeting, etc. Nursing has an office space like this that they can't wait to get out of.

Sarah Dye said that math faculty offices used to be like that. How would anyone deal with a student having a problem?

Sue Ford said it is like they are turning full-time faculty all into adjuncts. Forcing them into open spaces with no room to lock up possessions or meet with students.

Lynn Ducar said that contract says adjuncts are entitled to locked space.

Sarah Dye said that is true but the contract doesn't say anything about walls, unfortunately.

Sue Ford said that the contract says "shared office space" and locked space upon request.

Lynn Ducar asked what the contract specifies for full-time faculty. Assumed that they should have their own space behind a door.

Adjunct office space

Sue Ford said that Dr. Pelletier agreed to order locking file drawers for the new adjunct office space. Around 80 adjuncts are assigned to each of the new rooms. They have 50 locked drawers for each space. There is nowhere to have a private conversation. So adjunct faculty must talk to upset students in a room full of talking and phones. There is no adjunct office space included in the plan for upper SRC.

Sarah Dye said that originally the plan for full-time faculty was for all single offices. However, some faculty have asked for double offices. We can ask for absolute, designated adjunct spaces.

Sue Ford is concerned that adjunct offices are separated from the classrooms. Students won't look for faculty whose offices are remote from the classrooms. The plan should be about students but seems to be more about decorating.

Dave Lawrence said that they were told each room was set up for 80 adjuncts.

Marcia Luptak said there are more than 100 in the office at Fountain Square. Faculty can't work with students.

Sue Ford said we must demand and double-check that all adjuncts post office hours on a full sheet of paper outside the office they are assigned to. Wall-paper the walls.

Dave Lawrence said there is no window on the door. That is not a good situation if a faculty member is alone with an outraged student.

Dan Kocher said that Paul Dawson moved over to ITR and some of the current adjunct offices will be taken for construction personnel.

Elizabeth Becker said that it is going to get worse with higher enrollment and an increased need for part-timers.

Premium parking

Tim Kaar said that premium parking will be discontinued even for those who have paid for a space into the spring semester. Even those who have to carry equipment, etc. will be at a disadvantage especially with faculty parking being eliminated.

Marcia Luptak mentioned a case of a part-timer who can't get a handicapped tag so she needed the premium parking.

Sarah Dye said to send her the name and she will carry this issue to Dr. Sam personally.

Sue Ford said that faculty should hook up with SSECCA to say we need some designated space somewhere.

Elizabeth Becker said they opened up the old golf course parking and will be blocking off Spartan Drive next week. That will add to our problems.

Sarah Dye said that someone needs to approach SSECCA about doing a joint campaign about parking.

Howard Russo said that the dean has told staff not to park close to the building.

Marcia Luptak said they have also been told not to park in the student lot.
Sue Ford asked where we are supposed to park. We have 1000 employees and staff/faculty lot is way too small.
Luis Martinez said that the parking problem will get worse, Spartan Dr. will be closed until January and then open until March and then closed again in March to put final surface on. Student lot in front of SRC will be closed. Will be hell.
Sarah Dye asked again for someone to approach SSECCA. Tim Kaar and Luis Martinez volunteered. Will bring back to see how to design a campaign for this.

Dan Kocher mentioned that there had been a solicitation for members on the new wellness committee that didn't follow the contractual procedure.
Sarah Dye said this was a new administrator that didn't realize the procedure. She has taken care of this issue.

Division Issues

Sarah Dye said that in the future if we have division issues, we send them to her ahead of time.

Luis Martinez said he had sent the updated list of constituents to Senators and officers. Any changes or corrections, let him know.
Sarah Dye said that Sue Ford had already sent hers out, too and asked if she could share them with everyone. Then we know who our adjuncts should go to for help.
Sue Ford said that she had just gotten updated member list from HR so her new lists just went out.

Dave Lawrence moved to adjourn. Rick Bonnom seconded. Adjourned at 4:10 p.m.
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Respectfully submitted by Lucinda Hutman, ECCFA secretary