FEDERATION OF
HIGHER EDUCATION
FACULTY AND
PROFESSIONALS
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ECCFA
ELGIN COMMUNITY COLLEGE
FACULTY ASSOCIATION

SENATE MEETING AGENDA
JANUARY 29, 2014
3:00 PM – 5:00 PM, ROOM C-120

Call to Order at – Luis Martinez President

ROLL CALL:

LAUREN ANDERKO, RICK BONNOM, MICHELE BRYNELSEN, JESSICA CARPENTER, MARY ELFRING CINDY HUTMAN, DAN KOCHER, DAVID LAWRENCE, MARCIA LUPTAK, CHRISTINA MARROCCO, LUIS MARTINEZ, LORETTA MCCALLISTER, GARY NORDEN, PATRICIA O'BRIEN, MARY O'SULLIVAN, JOEL PECK, WARREN PETO, ROGER RAMEY, DAVID REICH, HOWARD RUSSO, ELEANOR SWANSON, KIMBERLY TARVER, BAUDELAIRE ULYSSE, SCOTT VASZILY, CASSANDRA WATSON, TAMMY RAY (WEB MASTER)

RECOGNITION OF VISITORS & GUESTS

REPORTS – Written Reports submitted are included at the end of the agenda.

SECRETARY'S REPORT: KIM TARVER- APPROVAL OF MINUTES
TREASURER'S REPORT: GARY NORDEN (PRESIDENT'S REPORT: LUIS MARTINEZ

1ST VICE PRESIDENT'S REPORT: HOWARD RUSSO
2ND VICE PRESIDENT'S REPORT: MARCIA LUPTAK
3RD VICE PRESIDENT'S REPORT: CASSANDRA WATSON

COMMITTEE REPORTS - (refer to reports submitted included on the agenda)

Elections and Committees

1. Nominees/Volunteers to represent faculty with Foundation Gala Planning Committee: Sue Ford was confirmed at the last meeting. Katrina Chan-Larsen is willing and able to serve pending senate approval.

OLD BUSINESS

- ECC Foundation Brunch: 10 names to be submitted to Sheri Lacey
- Contract Celebration Event: team requesting up to $500 for February 13 at Carmina's.

NEW BUSINESS

DIVISION ISSUES

ADJOURNMENT

NEXT MEETING: February 12, 2014

ECCFA Important Dates
      (Note: Classes End Thursday, December 12)
      February 12, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM
      February 17, 2014, Presidents' Day, all facilities closed.

February 26, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM
March 12, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM
March 24-March 30, Spring Recess, all facilities closed.
April 2, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM
April 16, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM
April 30, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM
May 14, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM
May 15, 2014, Semester Ends
May 16, 2014 ESL/GED Graduation
May 17, 2014, Commencement

COMMITTEE REPORTS

Learning Community Report – January 24, 2014
The LC Steering Community held a retreat on January 24th. Participants were challenged to analyze the program goals in relation to program outcomes. The focus of the discussion was on the future development of learning community concept at the college. Thanks to all the participants for their valuable input and their dedication to collaboration and excellence in teaching.
Anyone interested in teaching in an existing learning community or creating a new community should contact Colleen Stribling at (847) 214-6905 or any other member of the steering committee for information on the proposal process.
Respectfully submitted,
Colleen Stribling

Illinois Board of Higher Education
Faculty Advisory Council
January 17, 2014
Dawn Sweeney Munson
Report

The meeting was held at John A Logan College in Carterville, Illinois. President of the college-Dr. Mike Deith discussed the challenges in Illinois higher education. He expects spring enrollment to be down and believes the cost versus the perceived value of higher education is responsible and will be an issue for us all.

Discussion was held about the transition from high school to college, college readiness and remediation. Also, student roadmaps/pathways was mentioned as important.

Dr. Valerie Berko, Dean of Academic Affairs presented. Barriers to meeting the 2025 goal were considered as well as the benefits of TRIO. Also discussed was cohort groupings and the benefits/challenges of dual credit offerings.

Lieutenant Governor Sheila Simon joined us to discuss higher education in the state. She recently visited all community colleges and public four year institutions in the state. Discussion was had about: the Illinois political system, supporting higher education, AP scores, number of school districts, fracking, and the pension situation.

The community college caucus met and discussed bringing in someone from the Illinois Community Faculty Association to meet with the caucus.

It was reported that SURS has developed a 27 page analysis of the pension bill; it is very complex and has many components. It will be sent out to the council as soon as it's available.

Fall 2013 Report
Curriculum Committee

Joe Rosenfeld

The Curriculum Committee met nine times this fall, and had a quorum each time.

The Committee re-elected Leticia Starkov as the Vice-Chair, a position she has held for a number of years. Joe Rosenfeld was elected Chair at the final meeting in the spring.

We have kept the Senate informed of our activities by providing approved minutes throughout the semester.

A complete list of activities is included in this report (Pp. 2- 6). It has been a successful ½ year.

For the second year, we have provided an orientation for new committee members. The PowerPoint is attached in this e-mail, or use this link: https://enet.elgin.edu/Committees.aspx?__taxonomyid=18178

I would point three things. First, three committee meetings went over the scheduled meeting time due to either issues with a proposal or the sheer volume of proposals. In every case both the faculty and the support staff assigned to the committee hung in there until the agenda was completed.

Second, we have been encouraging initiators to ensure that they understand the system-wide impact of the changes being proposed. There were multiple instances when this occurred and either avoided inter-departmental conflict or promoted inter-departmental cooperation.

Third, as has been in the past, the support staff members have been awesome. They would make any chairperson look good.

In the upcoming semester, we will be reviewing the By-Laws as required by the By-Laws.

Respectfully submitted,
Dr. Joe Rosenfeld
Chair: Curriculum Committee

FALL 2013 CURRICULUM COMMITTEE APPROVALS

NEW COURSES - 19
ABE 008 ABE for English Language Learners – New Course
ABE 040 English/Literacy Civics I – New Course
ABE 041 English/Literacy Civics II – New Course
ABE 070 Thriving in the Workplace – New Course
ABE 071 Thriving in the Workplace – New Course
ASE 072 Thriving in the Workplace – New Course
CUL 210 Ice Carving – New Course
ECS 290 Energy Management Internship – New Course
EDN 215 Literacy in Education – New Course
ESL 040 English/Literacy Civics I – New Course
ESL 041 English/Literacy Civics II – New Course
ESL 071 Thriving in the Workplace – New Course
ESL 072 Thriving in the Workplace – New Course
CUL 104 Culinary Bakeshop – New Course
GSD 123 Peer Educator Development – New Course (3-22-13)
HOS 222 International & Regional Wines – New Course
MTH 104 Liberal Arts Mathematics, 3/3/0 – New Course – pending articulation
PAR 115 Elder Law – New Course
PAR 239 Paralegal Capstone – New Course

COURSE REVISIONS - 68
APS 111 Applied Physical Science – Description and Textbook Changes
BIO 110 Principles of Biology, 4/3/2 – Course Description Change
BIO 112 Principles of Zoology – Prerequisite Change
BIO 265 General Microbiology – Title, Lecture/Lab Hours, Description, Outline and Outcomes Changes
CIS 236 Special Topics in Computer Science, 3/0-3/0-6 to .5-3/.5-3/1-6 – Credit/Contact Hours Change CUL 102 Food
Production I – Credit/Lecture/Lab hours Change
CUL 103 Food Production II – Credit/Lecture/Lab hours Change
CUL 203 Food Production III – Credit/Lecture/Lab hours Change
CUL 205 Culinary Internship – Course Description Change
CUL 206 Garde Manger/International – Credit/Lecture/Lab hours Change
CUL 208 Food Production IV – Prerequisite Change
HOS 214 Menu Design & Strategy – Prerequisite Change
HOS 216 Beverage Management – Prerequisite Change
HOS 218 Food, Beverage, and Labor Control – Prerequisite Change
HOS 220 Dining Room Operations – Prerequisite Change
HOS 225 Dining Room Management – Prerequisite Change
HOS 230 Hospitality Management Internship – Course Description Change
LIT 225 Children's Literature – Course Description, Outline and Outcomes Changes
MTH 101 Quantitative Literacy – Description, Textbook, Outline and Outcomes Changes
MTH 102 General Education Statistics, 3/3/0 – Prerequisite Change
MTH 110 Math for Elementary Teaching I, 3/3/0 – Prerequisite Change
MTH 112 College Algebra, 4/4/0 – Prerequisite Change
OAT 119 Office Skills Enhancer, 1-3/0/2-6 – Prerequisite Change

PAR 108 Family Law – Prerequisite and Proficiency Credit Changes

PAR 111 Contract Law – Prerequisite Change

PAR 136 Law Office Practice – Prerequisite Change

PAR 201 Litigation -Prerequisite and Proficiency Credit Changes

PAR 203 Real Property Law - Prerequisite and Proficiency Credit Changes

PAR 205 Wills, Trusts and Probate - Prerequisite and Proficiency Credit Changes

PAR 207 Criminal Law Procedure - Prerequisite and Proficiency Credit Changes

PAR 209 Taxation I – Proficiency Credit Change

PAR 221 Tort and Insurance Law - Prerequisite and Proficiency Credit Changes

PAR 223 Business Organizations - Proficiency Credit Change

PAR 225 Administrative Law – Prerequisite Change

PAR 235 Internship – Prerequisite and Description Change

PAS 102 Baking I – Credit/Lecture/Lab hours and Prerequisite Changes

PAS 104 Yeast Bread – Credit/Lecture/Lab hours and Prerequisite Changes

PAS 180 Baking II – Credit/Lecture/Lab hours and Prerequisite Changes

PAS 202 Advanced Pastry I – Credit/Lecture/Lab hours and Prerequisite Changes

PAS 204 Decorative Pastry – Prerequisite Change

PAS 205 Pastry Internship – Course Description Change

PAS 280 Advanced Pastry II – Credit/Lecture/Lab hours and Prerequisite Changes

RAD 103 Radiographic Imaging I – Credit/Lecture/Lab Hours, Description, Proficiency, Outline, and Outcomes Changes

RAD 104 Radiographic Procedures I – Credit/Lecture Hours, Prerequisite, Description, Outline and Outcomes Changes

RAD 105 Radiographic Imaging II – Credit/Lecture/Lab Hours, Prerequisite, Description, and Outline Changes

RAD 106 Radiographic Procedures II – Credit/Lecture Hours, Prerequisite, Description, Outline and Outcomes Changes

RAD 124 Radiography Clinical Practicum I – Credit/Lab Hours, Prerequisite, Description, Proficiency, Outline and Outcomes Changes

RAD 134 Radiography Clinical Practicum II – Credit/Lab Hours, Prerequisite, Description, Proficiency, Outline and Outcomes Changes

RAD 208 Radiographic Procedures III – Prerequisite, Description, Proficiency, Outline and Outcomes Changes

RAD 209 Radiobiology & Radiation Protection – Credit/Lecture/Lab Hours, Proficiency, Outline Changes

RAD 210 Radiographic & Sectional Anatomy – Credit/Lecture Hours, Prerequisite, Description, Proficiency, and Outline Changes

RAD 211 Radiographic Imaging III – Credit/Lab Hours, Prerequisite, Description, Proficiency, Outline and Outcomes Changes

RAD 240 Career Development – Credit/Lecture/Lab Hours, Prerequisite, Description, Proficiency, Outline and Outcomes Changes

RAD 242 Radiography Clinical Practicum III – Credit/Lab Hours, Prerequisite, Description, Proficiency, Outline and Outcomes Changes

RAD 256 Radiography Clinical Practicum IV – Credit/Lab Hours, Prerequisite, Description, Proficiency, Outline and Outcomes Changes

RAD 266 Radiography Clinical Practicum V – Credit/Lab Hours, Prerequisite, Description, Proficiency, Outline and Outcomes Changes

SPH 101 Fundamentals of Speech (CMS 101) – Prefix Change

SPH 102 Public Speaking (CMS 102) – Prefix and Prerequisite Changes

SPH 103 Group Discussion (CMS 103) – Prefix Change

SPH 106 Introduction to Film Appreciation (CMS 106) – Prefix, Outline and Outcomes Changes

SPH 110 Interpersonal Communication (CMS 110) – Prefix Change

SPH 112 Special Topics in Speech (CMS 112) – Prefix Change

SPH 120 Oral Interpretation of Literature (CMS 120) – Prefix Change

SPH 130 Business and Professional Speaking (CMS 130) – Prefix Change
SPH 215 Intercultural Communication (CMS 215) – Prefix Change
SPH 216 Argumentation (CMS 216) – Prefix and Prerequisite Changes
SPH 230 Interviewing (CMS 230) – Prefix and Prerequisite Changes

WITHDRAWN COURSES - 12

ABE 076 Reading and Writing I – Course Withdrawal
ABE 079 Beginning Basic Mathematics – Course Withdrawal
ABE 080 Reading and Writing I – Course Withdrawal
ABE 081 Basic Reading II – Course Withdrawal
ABE 086 Basic Mathematics I – Course Withdrawal
ABE 087 Basic Mathematics II – Course Withdrawal
CIS 144 Introduction to Windows, 1/1/0 – Course Withdrawal
CIS 233 Special Topics in Computer Science, .5/.5/1 – Course Withdrawal
CIS 234 Special Topics in Computer Science, 1/0-1/0-2 – Course Withdrawal
CIS 235 Special Topics in Computer Science, 2/.5-2/0-4 – Course Withdrawal
CIS 238 Desktop Applications and Support, 3/2/2 – Course Withdrawal
CIS 240 Computer Support and A+ Review, 3/2/2 – Course Withdrawal

Informational Only – 906 (Not sure if you want this section listed or not – you decide)
MTH 090 Pre-Algebra – Textbook and Outline Changes
MTH 096 Basic Algebra – Outline and Outcomes Changes
MTH 098 Intermediate Algebra – Outline and Outcomes Changes
MTH 099 Combined Basic & Intermediate Algebra – Outline and Outcomes Changes
MTH 102 General Education Statistics – Outline and Outcomes Changes
MTH 110 Math for Elementary Teaching I – Outline and Outcomes Changes
MTH 112 College Algebra – Outline and Outcomes Changes
MTH 113 Math for Elementary Teaching II – Outcomes Changes
MTH 114 Trigonometry – Outline and Outcomes Changes
MTH 120 Statistics I – Outline Change
MTH 125 Finite Math for Business & Management – Outcomes Changes
MTH 133 Calculus with Analytic Geometry I – Outline Change
MTH 134 Calculus with Analytic Geometry II – Outline and Outcomes Changes
MTH 135 Introduction to Linear Algebra – Outline Change
MTH 201 Calculus with Analytic Geometry III – Outline and Outcomes Changes
MTH 202 Introduction to Differential Equations – Outline and Outcomes Changes
890+ Proficiency Credit Changes

NEW PROGRAMS - 1
Videography, BVS – New Curriculum

PROGRAM REVISIONS - 22
Baking Assistant, BVS, 19 hours to 11 hours – Minimum Hours Curriculum Change

Culinary Management-Cooks Helper, BVS, 12 hours to Prep Cook, BVS, 11 hours – Title and Minimum Hours
Curriculum Change

Culinary Management-Culinary Arts, AAS, 85 hours to Culinary Arts, AAS, 72 hours – Title and Minimum Hours Curriculum Change

Culinary Management-Restaurant Management, AAS, 72 hours to Restaurant Management, AAS, 69 hours – Title, Minimum Hours Curriculum Change

Digital Forensics, AAS, 60 hours – Updating Electives Curriculum Change

Energy Management, AAS – Curriculum Change

First Cook, VS, 42 hours to Line Cook, VS, 35 hours – Title, Minimum Hours Curriculum Change

Heating, Air Conditioning & Refrigeration, AAS – Curriculum Change

Hospitality, BVS, 27 hours to Host, BVS, 17 hours - Title and Minimum Hours Curriculum Change

Industrial Manufacturing Technology-Computer Integrated Manufacturing, AAS – Curriculum Change

Lead Baker, BVS, 29 hours to 23 hours – Minimum Hours Curriculum Change

Medical Office Assistant, VS, 50 hours to 45 hours – Minimum Hours Curriculum Change

Microcomputer Specialist, AAS, 60 hours – Updating Electives Curriculum Change

Nurse-Legal Consultant, BVS, 18 hours – Curriculum Withdrawal

OAT-Medical Option, AAS, 65 hours to 60 hours – Minimum Hours Curriculum Change

Paralegal, AAS, 65 hours to 60 hours – Minimum hours and Curriculum Change

Paralegal, BVS, 24 hours – Curriculum Change

Pastry Arts, AAS, 81.5 hours to 72 hours – Minimum Hours Curriculum Change

Pastry Chef Assistant, VS, 45.5 hours to 32 hours – Minimum Hours Curriculum Change

Prep Cook, BVS, 25 hours to Cook, BVS, 23 hours – Title and Minimum Hours Curriculum Change

Radiography, AAS – Curriculum Change

Restaurant Operations, VS, 44 hours to Dining Room Operations, BVS, 29 hours – Title and Minimum Hours Curriculum Change

WITHDRAWN PROGRAMS - 1