



Wednesday, September 11, 2019

Senate Meeting Agenda

Name	Div/Term	Name	Div/Term	Name	Div/Term
Kimberly Tarver (President)	Pres., 2018-2020	Kris Campbell	HP/MSE, 2018-2020	Lissette Prince	UAF2, HP/MSE 2019-2021
Ellie Swanson	LRIE/A/CEWD, 2019-2021	Ryan Kerr	CABS 2018-2020	Danielle Straub	UAF2, CABS 2018-2020
Clark Hallpike	SBCT, 2018-2020	Pat O'Brien	CABS, 2019-2021	Baudelaire Ulysse	UAF2, LVPA 2018-2020
Patrick Gordon (1 st VP)	SBCT, 2018-2020	Ruby Sanny	CABS, 2019-2021	Terri Birch	UAF2 LVPA 2018-2020
George Rosa	SBCT, 2018-2020	Manuel Salgado	CABS, 2019-2021	Tammy Ray	UAF2, SBCT 2019-2021
Mary Arndt (Secretary)	HP/MSE 2018-2020	Susan McGrath (3 rd VP)	UAF1, HP/MSE 2018-2020	Mary Elfring	UAF2, CABS 2019-2021
Susan Robinson	LVPA, 2019-2021	OPEN	UAF1	Bruce McLane	UAF2 2019-2021
Les McTighe	LVPA, 2019-2021			Kate Thommes	UAF2 2019-2021
Luis Martinez	HP/MSE, 2018-2020			OPEN	UAF2
Nicole Scherger	HP/MSE, 2018-2020			OPEN	UAF2
Steve Wood	Treasurer (non-voting)			xxx	xxxx

Recognition of Visitors & Guests:

NOTE: The room has a 5:00 reservation, therefore must be vacated in timely manner.

Secretary's Report: Mary Arndt

- Approval of August 28, 2019 Meeting Minutes

Treasurer's Report: Steve "Woody" Wood

President's Report: Kimberly Tarver

- Clarifying questions regarding bylaws, non-tenured faculty service, ADA accommodations,
- Met with Woody & Anthony Ray, CHRO & Theresa Reddick re: ECCFA payroll reports
- Attended Committee of the Whole and Board of Trustees meeting with Elizabeth Becker, Ginger Bohlen, David Zacker, Baudelaire Ulysse, Colleen Stribling, Mary Arndt and Dr. Bruce McLane. It was a short meeting with a strong showing! Highlights include increased enrollment attributed to dual credit enrollments; the BOT is exploring cannabis programming.
- Met with Dr. Sam- General Counsel search committee & structural impact
- Met with Grievance
- Arbitration preparation
- Met with Anthony Ray formally and informally; global topics include organizational structure & communications/process; due process, member communications, on/off boarding, special pay timelines, salary schedule placement, load assignment protocols, CBA forum, annual RIF list, employee recognition. Discussion lacked specifics and primarily served to provide context and share general concerns.
- Submitted dues authorization to HR thanks to Terri Birch & Mary Elfring
- Joint SSECCA & ECCFA Meeting- combining efforts to attend BOT meetings, send letter of support to CODFA, and support for negotiations preparations
- Bulletin Board- recycled Labor Day theme (Thanks Ellie!)
- Met with HR, Mary Quinn regarding member communication

- Seeking information regarding ADA accommodations relating to attendance
- Seeking information regarding adjunct faculty applicant pool
- Plan to attend All College Meeting to discussion College Employee Survey (see email from Dr. Sam dated 9/10/19)
- Attended event for Senator Cristina Castro with Ellie Swanson & Kate Thommes
- **Comprehensive Master Plan Faculty Session: requesting 90 minutes with faculty 9/26 or 9/27**

1st Vice President's Report: Ellie Swanson

2nd Vice President's Report: Vacant

3rd Vice President's Report: Susan McGrath

Committee Reports

Negotiations: Patrick Gordon

Grievance: Kris Campbell & Jessica Carpenter Co-Chairs

- Grievance Bylaws (see end of agenda)

COPE (Chair: Luis Martinez):

1. IFT Resolution to Convention: Fair Tax
2. IFT purchased tickets to local candidate fundraisers; next event is September 18 at Kubo Sushi Lounge on September 18 at 6:00 p.m. for Rep. Anna Moeller

Elections & Committee Requests (refer to end of agenda for faculty statements of interest)

- Open Officer Position (2nd VP)
- IFT Convention Delegate Elections (paper ballot)

Consider # 6, 7, 8, 9, 10, 11, 12 as consent agenda.

1. Faculty Development Committee: opening for a UAF member
2. SLAAC: opening for LVPA representative
3. **Search Committee: Full Time Testing Center Coordinator**
4. Curriculum Committee: opening for ABEC representative (discuss non-tenure faculty service)
5. **Comprehensive Master Plan Advisory Team:** 1 member requested to meet 5-6 times with site visitors (first visit is 9/26-27)
6. Curriculum Committee: opening for 3 SBCT faculty, appointment by Dean Taylor in consultation with ECCFA includes Kim Rother, Culinary and Jason Walczak, EMT, UAF.
7. Search Committee: Full Time Humanities Faculty. Volunteers include Helen Wang (FT, SBCT, Digital Technologies)
8. Distance Learning Advisory Committee requests representatives as follows:
 - a. CABS (1), LVPA (1), HP/MSE (2), SBCT (2), ABEC (1 or 2) Volunteers include: Sharon Baker (FT/CABS/Psychology), Mary Arndt (HP/MSE), Ranae Ziwicki (SBCT, Accounting)
 - b. Continuing members include Tim Kaar (LVPA), Stacey Shah (LRIE), Jim Dittus (CABS), and Jeanne Anderson (CABS)
9. OER Advisory Committee requests members to provide feedback and guidance with OER pilot implementation. Volunteers include: Dan Kernler, (FT, HP/MSE, Math); Nicole Scherger, (FT, HP/MSE, Math); Stacey Shah, (FT, LRIE, Library); Jim Dittus, (FT, CABS, Communications); Christopher Cunningham (FT, HP/MSE, Math), Jessica Carpenter, (FT, CABS, Psychology), Tina Ballard (FT/CABS/English on Sabbatical)

TENURE COMMITTEES:

10. Soma Chattopadhyay, Temporary Full Time, Chemistry: Faculty Choice- Jabria Jassim; Dean's Choice- Nicole Scherger; Instructional Coordinator- Ted Eltzroth
11. Chasity Gunn, English: Faculty Choice- Ginger Alms; Dean's choice- Nick O'Bradovich; Instructional Coordinator, Ryan Kerr
12. Kellen Bolt, English: Faculty Choice- Johanna Cummings; Dean's choice- Jeff Weisman; Instructional Coordinator, Ryan Kerr
13. Anticipating 4 additional tenure committee requests for 4 new nursing faculty

OLD BUSINESS

1. IFT Resolution #1 Advocacy for Passage of Fair Tax in Illinois

NEW BUSINESS

1. Spring 2020 Fire Drills: seeking timing recommendations to begin as early as first week in April

2. 2022-2023 Academic Calendar

DIVISION ISSUES

ANNOUNCEMENTS

1. Student Debt Clinic on Friday, September 13 at 1:00 p.m. in C-120
2. IFT Union Leadership Institute Dates: November 9-10, February 8-9 & April 25-26; Courses TBD

ADJOURNMENT

Senate Meetings for AY 2019-2020

FALL 2019

Sept 25, Oct 9, Oct 23, Nov 6, Nov 20, Dec 4

SPRING 2020

Jan 8, Jan 22, Feb 5, Feb 19, Mar 4, Marc 18, Apr 1, Apr 15, Apr 29, May 13

Committee Reports

Bylaws--ECCFA Grievance Committee

1. Purpose

The purpose of the Grievance Committee is to preserve and defend the current contract between ECCFA and the Elgin Community College Board of Trustees.

2. Membership

Members will be chosen by annual ECCFA election. A full time faculty member will be chosen from each division of the college with an additional member representing UA2 faculty and an additional member representing UA1 faculty. Each member will serve for a term of two years from election. Terms will be staggered to allow for continuity.

The current ECCFA President will be an ex-officio member of the committee but the ECCFA President will not serve in any official capacity or have voting rights on the committee.

Repeated absences from meetings will result in replacement of the absent committee member. The limit of absences for a faculty member will be 2 consecutive absences or 3 total absences during one school year.

Replacements will be solicited by the ECCFA President and approved by the Senate.

3. Officers

Two co-chairs will be elected each year from the current members of the Grievance Committee. Said election will be held by February 15th each year for the following school year. Election of co-chairs will be by simple majority of the members present.

4. Meeting Schedule

Grievance Committee will meet every other Tuesday, during the school year, at 3:30. Meetings will be the week opposite Senate meetings.

5. Amendments

Proposed amendments to the bylaws may be introduced to the Grievance Committee by any member of the committee. An amendment may be approved by a simple majority vote of the members. Said amendment must be approved by Senate before taking effect.

6. Review of Bylaws

Bylaws will be reviewed and revised as needed by the Grievance Committee members every two years. Revisions will be submitted to Senate for approval.

7. Members will keep all matters discussed by Grievance Committee confidential. Personal and sensitive information is often discussed which could be disadvantageous to the individual(s) involved if disclosed.

August/2019

Election & Committee Request Information-

HUMANITIES SEARCH COMMITTEE Volunteers

Helen Wang, FT Digital Technologies, SBCT: I'd like to serve in the Humanities Faculty Search Committee. I am a HC Steering Committee member since Spring 2018. I have served in the full time CIS Search Committee twice. Please let me know if any further information is needed. Thanks!

OER ADVISORY COMMITTEE Volunteers

1. Jessica Carpenter FT, CABS, Psychology: I've worked with Tim Moore previously on his MOOC advisory task force and I've talked to him several times about OER. My personal stance on OER is undecided, with a bent towards "it really depends on the course and how often the course material actually changes" and a large concern about the quality of OER and especially the quality of OER supplementals and test bank accessibility. I am pretty busy, but if ya'll want me to keep an eye on this OER process I'm happy to do so. I'm actually in the middle of crunching data on my personal side project for ICCFA which is comparing a more OER'y version of my course to the version where I used the publishers supplementals to see if they really do improve outcomes over home grown. Stay tuned!

2. Chris Cunningham, FT, HP/MSE, Math: I am interested in the OER Advisory Committee; I am a (new) FT Faculty in Math, HPMSE. I led a push toward OER at Waubensee Community College, my previous institution, and it went very poorly due to an (in hindsight) obvious mistake -- the decisionmakers underestimated the amount of support services that the publishers provided for their traditional textbooks. We underestimated this because we, the decisionmakers, didn't use many of those services, although other faculty did. Here at ECC, a similar push at almost the exact same time happened with the Trigonometry course, and failed for (as I understand) similar reasons. The key point is that the publishers provide real services to support their books: support for adjunct faculty, technical support, and updates of materials for faculty use. They overcharge our students dramatically for these services, but these services cannot be dropped entirely. To save our students the amounts of money that matter, we would need to find a way to have the college (the faculty?) provide financial support to replace these services in order to support OER adoptions. I'm interested in thinking long-term about how to move forward without stepping into this trap again.

3. Jim Dittus, FT, CABS, Communication Studies (CMS) Division: My interest in OER comes from two efforts I have been involved with for a long time. The first is that the CMS division has spent a lot of time trying to reduce the cost of course materials for students, and I see this as another possible avenue for that. Second, in the online film appreciation class, I use a various materials for readings and activities and OER is something that I have been interested in drawing into that course.

4. Nicole Scherger, FT, HP/MSE, Math: I have been the primary driving force in successfully implemented OER in our MTH 104 class, but I have also seen our department unsuccessfully implement OER in our MTH 114 class, so I think I would have a lot to offer from both experiences.

5. Dan Kernler, FT, MSEHP, Mathematics: I've been an advocate of Open Educational Resources for years – creating them myself for distribution, and also helping to create the math departments open textbook for Mth104 General Education Mathematics. I'm interested in advocating for faculty as the push to create OER broadens at ECC.

6. Stacey Shah, FT, LRIE/Library: Librarians have already been asked to provide support for the OER pilot and so I really want to make sure that we have a voice on this committee. I am presenting two CETL OER resource workshops this semester and have knowledge about OER that may be useful to the committee. In addition, I have experience finding, adapting, and implementing OER in my own teaching.

7. Tina Ballard, FT, CABS, English: I am on sabbatical this semester, so I am not sure how that works with volunteering for positions. However, I am very interested in helping with the OER Advisory Committee. I am FT CABS and would really like to be able to use more OER resources in my courses and have been interested in helping develop resources for other faculty as well.

DISTANCE LEARNING ADVISORY COMMITTEE Volunteers

1. Mary Arndt, FT, HP/MSE, Nursing: I am interested in joining the Distance Learning Advisory Committee, to represent HPMSE. Karen Friedberg had been a member prior to her retirement. I would like to give input from faculty in the Health Professions so our distance learning tools can be as useful as possible for teaching our students.

2. Ranae Ziwiski, FT, SBCT, Accounting: I volunteer for the Distance Learning Advisory Committee. I have developed online sections for two of the accounting courses we offer when I began to teach them. I have taken classes both from ECC and through other education sources related to online instruction and online course development. I believe as we improve our distance learning courses and LMS, we also improve our F2F courses and all students benefit. I use D2L in all my classes to the fullest extent possible. I am interested in seeing where the distance learning group sees the potential for growth and what as a faculty member of the committee I can contribute.

3. Sharon Baker, FT CABS Psychology: I would like to volunteer for the Distance Learning Advisory Committee because of my experience of working with the department with my online classes.