



ECCFA Senate Minutes
Senate Meeting: Wednesday, September 8, 2010

Sarah Dye, President, presiding

Josefana Aleman
Mary Arndt
Elizabeth Becker
Rick Bonnom
Michele Brynerson
Sarah Dye
Len Fitzpatrick
Susan Ford
Clark Hallpike
Linda Hefferin
Cindy Hutman
Crystal Kerwin
Dan Kocher

David Lawrence
Marcia Luptak
Lori Macias-Clark
Luis Martinez
Gary Norden
Patricia O'Brien
Mary Peterhans
Roger Ramey
Howard Russo
Manuel Salgado
Cathy Tomasik
Glenn Turner
Scott Vaszily

Absent: Joel Peck, Vicki Walker

Meeting called to order by Sarah Dye at 3:10 pm

Guests:

Secretary's Report: Lori Macias-Clark

- Susan Ford requested that in her vice president report, "some" should be changed to "one" in regards to an adjunct being paid for not teaching any courses this semester.
- **Howard Russo motioned to approve the amended minutes from August 25. Luis Martinez seconded. Approved, with two abstentions.**

Treasurer's Report: Linda Hefferin

- Sarah Dye had a question about the AFT/IFT line being at zero.
- Hefferin explained the reason for this was because the books had closed on September 1.
- Dye said that October 1 was the deadline for the IFT conference. Funding for that conference will be discussed at the September 22 meeting and then the conference paperwork will be submitted.
- **Report accepted.**

President's Report: Sarah Dye

- **ECCFA Bulletin Board**--Dye reported that one person, Ellie Swanson, has volunteered for the bulletin board committee.
 - She also reported that there has been an issue with Student Life putting posters on our bulletin board. She has contacted Student Life to have the matter resolved.

- **Tenure Committee Training**—according to the Faculty Handbook, all person who serve on a tenure committee must receive training. Luis Martinez and Linda Hefferin will join Dye in conducting these training sessions. The sessions will be presented in the ECCFA office in half hour sessions at various times and days. She said she is willing to add more times and days, if needed. Dye also said she would be willing to meet committee members individually if they can't come to the scheduled sessions. A sign-sheet will be sent out.
 - Dye asked the Senators for help in explaining the necessity of this training to faculty who are reticent about it.
 - Mary Arndt questioned whether or not the training was just a one-time occurrence.
 - Dye said that tenure committee members should go through training once a year.
 - Manuel Salgado questioned why it was necessary to go through training every year.
 - Dye said the reason it was once a year is because that is the requirement that is listed in the Tenure Evaluation Handbook, which is in the contract. She said it is a requirement that has been in the handbook for at least four years. She said that the ECCFA was trying to help in the committee process by looking for standards of behavior within the committees. The training is about being mentors and coaches, not about being a jury.
 - Susan Ford said that being involved in a tenure committee and the training was good for idea swapping.
 - Dye said that tenure committees for new faculty need to formed by September 15.
- **Dr. Sam**—Dye said that she has invited Dr. Sam to the September 22 meeting to discuss the concern expressed in regard to the late August parking lot attack.
- **Membership**—Dye said that she had received an email from Connie Orbeta, the Membership Coordinator. Orbeta said she is having trouble getting all of the numbers together for membership. Orbeta said there are big gaps in the applications, and she is having trouble reconciling the numbers. Dye asked the vice presidents for their help in reconciling the membership numbers.
 - Susan Ford reported that they don't know the numbers either because the list from payroll and human resources doesn't match.
 - Hefferin said the exact numbers are important because the IFT dues are based on the membership numbers, and we need adjunct numbers.
 - Dye said it may be a good time to have members fill out the form again.

1st Vice President's Report: Luis Martinez

- Martinez said he is in the process of setting up a meeting with Rose DiGerlando, VP of Teaching, Learning and Student Development. The previous meeting had to be scheduled. Martinez said he will call and have the meeting set up.

2nd Vice President's Report: Susan Ford

- Ford reported that she is working on a new disciplinary issue.
- She said that the adjunct offices in SRC and ATC are getting the attention they need; Marcy Thompson has been extremely helpful in this.

3rd Vice President's Report: David Lawrence

- Lawrence reported that the one disciplinary thing he was dealing with went away.
- He also said that he has had several UA1s ask about their status.

Committee Reports:	
Academic Policy:	Dawn Munson & Jennifer McClure
• No report.	
Academic Technology:	Dan Kocher & Mary Peterhans
• No report.	
Achieving the Dream:	Linda Hefferin & Sarah Dye
• See attached.	
Alliance for College Readiness:	Alison Douglas
• No report.	
Amendments:	Dan Kocher
• No report.	
Assessment:	Shawn Mikulay
• See attached	
BOT Finance Committee:	Linda Hefferin
• No report.	
Communication Liaison	Gary Christenson
• No report.	
COPE:	Ron Kowalczyk
• No report.	
Curriculum:	Maureen Lange
• See attached.	
Elections:	Bill Demaree
• No report.	
Faculty Development:	Beth Santell
• See attached.	
FAVs:	Dan Kernler
• No report.	
GIST:	David Burke
• No report.	
Grievance:	Howard Russo & Sue Ford
• See attached.	
Honors:	Alice Biggers
• No report.	
Humanities Center:	David Burke
• No report.	

Insurance

Lyn Ducar & Vicki Walker

- No report.

Learning Communities (Steering)

Alison Douglas

- No report.

MAGIC:

Clark Hallpike and Kim Tarver

- No report.

Membership:

Connie Orbeta

- See President's Report

Negotiations:

Luis Martinez

- Martinez said the subcommittee is doing research work at this point.
- See attached.

Scholarship:

Steve Trail

- Dye said that she is in the process of talking with members of the Scholarship to find out who is interested in continuing on the committee. She said she has had faculty members who are interested in joining the committee. As reported previously, Steve Trail plans to step down as the chair of this committee.

Sentinel:

Bill Demaree

- No report.

Sick Bank:

Ellie Swanson

- See attached.

Strategic Planning:

Elizabeth McNulty and Phil Garber

- No report.

VP for TLSD Search:

Roger Ramey

- No report.

Webmaster:

Tammy Ray

- Ray reported that dates are included when things are posted to the website.
- Susan Ford commented that we had discussed her including a blurb in the Sentinel on what's new on the website.

Attachments:

- Included on the agenda is an attachment on the divisions, the deans and coordinators is in each area.
 - Cindy Hutman commented that Julie Hartley is the Dean of Developmental Education, as of January 1.
 - Dye commented that with the addition of Hartley, there may be some restructuring, but faculty will not be evaluated by Hartley.
 - Michele Brynelsen clarified for the Senate that she is not the instructional coordinator of nursing.

Other committees

Special Orders

- **Approval of committee members (treat as Consent Agenda)**
 1. **Music/Theater Departments Search Committee for Full-Time Administrative Assistant:** Marc Beth
 2. **Tenure Committee for Christina Gilleran (English):** Jeff Weisman (Coordinator); Pat Parks (Dean's Choice); Alison Douglas (Faculty Member's Choice)
 3. **Tenure Committee for Kenneth Beynon (Math):** Lauren Anderko (Coordinator); Nicole Scherger (Dean's Choice); Naima Bahaji (Faculty Member's Choice).
- **Susan Ford made the motion to accept the above items as a consent agenda. Glenn Turner seconded. Approved.**
- **Roger Ramey moved that above committee nominees be accepted. Manuel Salgado seconded. Approved.**

Old Business

- **ECCFA Website Email** (report from Armando Trejo)
 - Trejo reported that the ECCFA website has 500 mailboxes available for email.
 - Dye sent an email requesting some changes be made, including having an email for Tammy Ray, the webmaster. She also requested he set up email accounts for the Grievance Committee, the 1st Vice President, 2nd Vice President, 3rd Vice President, Secretary, Treasurer, COPE, and Negotiations.
 - Typically emails about negotiations come to home email addresses and not the ECC email accounts.
 - Dye questioned whether we should set up individual email accounts for all ECCFA members?
 - Cindy Hutman stated that people won't check them, even they are showed how to forward the email.
 - Elizabeth Becker suggested that if it looks like negotiations might not be going well, we might be able to set up the emails through the departments or through groups that are set up
 - Dye asked whether Senators were okay with the request she gave Trejo.
 - Hutman said we should just set up those emails and see if they are used.
 - Dye said she will go ahead and Trejo to make corrections and set up new addresses. He and Tammy Ray will show us how to use and how to forward those emails to another email address.
 - **Howard Russo moved to accept the report and have Trejo work on setting up the recommended email accounts. Luis Martinez seconded. Approved.**

New Business

- **Political Signs**
 - Marcia Luptak said she had a constituent ask about a recent email that was sent from HR in regards to not using ECC email or resources to promote political candidates/issues. The constituent wondered if the emails in regard to SURS and the pension plan that were often sent by Jane Lehman were appropriate.

- **Door in Upper SRC**
 - Marcia Luptak reported that there is a door in the newly designed SRC that is not handicapped accessible. Students in wheelchairs and on crutches have had trouble getting through the door.
 - Sarah Dye said she took the door issue to Dr. Sam, and he recommended contacting Paul Dawson. Dye said she had contacted Dawson and as of meeting time had not received a reply.
- **ECCFA Unity Signs**
 - Luis Martinez reported that he had sent out an email encouraging people to display the “ECCFA Unity” signs on office doors. He said it is a good way to show support for the Negotiations Team. He asked Senators that if they know someone who is not displaying the sign, to talk to him/her.

Division Issues

- **Class Size Limits Issue**—Luis Martinez reported to the Senate that in certain divisions, there is a phenomenon of faculty adding seats to classes that are already full. He said we have to be careful in allowing additional seats. Three things to consider:
 - 1) It weakens our position when it comes to limiting class sizes. During a negotiation semester, it makes it even worse because it’s hard to argue for limited class sizes when some faculty are teaching above the limit.
 - 2) It could put part-time instructor jobs in jeopardy. We need to look at the impact increasing class sizes can have on the college.
 - 3) We need to think about the quality of education we are providing students when classes are 25 percent larger than the enrollment size.
 - Martinez suggested that faculty recommend to students who are trying to get into other classes that students look into other classes and lead the student in that direction.
 - Susan Ford also recommended that the student be told to register for classes in a timely fashion.
 - Martinez stressed that this is especially important during negotiations
 - Cindy Hutman said we need to send another email out that it is not in the best interest of academic integrity to increase class sizes because the administration may try to make class sizes bigger.
 - Martinez said that some of the faculty are adjunct faculty. He asked that the vice presidents send an email to UAF1s and UAF2s and remind them of the number of students. He said we need to stress that the quality of education.
 - Hutman asked the vice presidents to remind adjunct faculty that they can say no to students who are trying to get into their classes that are full.
 - Ford said that by voluntarily increasing class sizes, we are arguing against the need for more full-time faculty.
- **Faculty Computer Issue**—Elizabeth Becker said there is still a new member of the Math department who does not have a computer.
 - Dye said the faculty member received his computer today, September 8.

- **Faculty Librarian Issue**--Susan Ford reported some of the library faculty have issues with College 101 instructors. During College 101 library orientations, some of the non-faculty College 101 instructors have been disruptive during the librarian's presentation by talking through the class.
 - It was suggested that a report be written up and presented to the Associate Dean, and he could take it to Amybeth Maurer
 - David Lawrence wondered if the library instructors were confronting the disruptive instructors. He recommended that if there are problems, the library faculty should talk to the instructor after class.

Adjournment

- **Howard Russo moved to adjourn. Luis Martinez seconded. Meeting adjourned at 4:03 pm.**

Respectfully submitted by Lori Macias-Clark, ECCFA Secretary