

SENATE MEETING MINUTES

MAY 11, 2016

3:30 PM – 5:00 PM, ROOM C-120

Call to Order

Roll Call: Bill Akers, Pat Brutchin, Michele Brynelsen, Kris Campbell, Jessica Carpenter, Therese Carpizo, Diana Flahaven, Patrick Gordon, Clark Hallpike, Christina Marrocco, Luis Martinez, Laura Meyer, Patricia O'Brien, Mary O'Sullivan, Joel Peck, Tammy Ray, Howard Russo, Ruby Sanny, Eleanor Swanson, Scott Vaszily, Steven Wood, Sabina Zeynalova, Lincoln Davis, Mary Elfring, Liddy Hope, Danielle Straub, Kimberly Tarver, David Reich, Janet Whitsitt

Absent: Ruby Sanny, Scott Vaszily, Lincoln Davis, Danielle Straub, Janet Whitsitt.

Recognition of Visitors & Guests- Cindy Hutman, Sue Ford, Eric Long, Susan Timm, Joyce Fountain

Howard Russo & Ellie Swanson moved and seconded a motion to modify the agenda to allow Picnic Planning Report to be addressed first. The motion passed.

Picnic Planning: Sue Ford distributed sign-up sheet for picnic planning with multiple tasks.

Expenses: Tent, 8 foot tables, chairs, piñata & stuffings, paper products, cotton candy machine, snow cone machine, estimate \$500.00. Folks should bring their own chairs, grill items, dish to pass, and beverage.

Howard Russo moved and Dave Reich seconded the motion to approve \$500 for the picnic. The motion passed.

Kim will create a sign-up genius account for the picnic work plan.

Luis Martinez shared words of praise and appreciation for Sue Ford & Cindy Hutman and their many years of service and valued contributions to the ECCFA. Sue shared that the best way to express gratitude for the ECCFA is to volunteer.

Treasurer's Report: Roger Ramey

Report submitted. Roger requests approval to release \$10,000 as budgeted to the foundation. Steven Wood & Jessica Carpenter moved and seconded the motion to donate \$10,000 to the ECC Foundation. The motion passed.

SSI Update: Susan Timm

Susan served with Paul Amenta to co-chair the SSI Educational & Workforce Partnerships Team. Primary issues addressed included Advisory Committees & Workforce Development Programs. Both topics were well researched. A handbook for advisory committees was developed and Kathy Meisinger will oversee implementation of the handbook. Workforce Development Council was created and will now function under the leadership of Peggy Heinrich & Ileo Lott. They will be seeking faculty representatives to serve on the

council. Susan shared that the SSI Ed. & Workforce Partnerships Team is no longer needed due to the successful achievement of its original mission and goals. She also shared that the SSI structure is evolving and will focus on student learning. More details pending. Susan will send an electronic copy of the written summary. She was serving on the Black Student Success Team, a result of Sharon Baker's efforts. The result being that the institution will hire an individual to work as a part-time, student life coordinator to support Black Student Success. This action is in alignment with Achieving the Dream.

Assessment Committee: Eric Long

Year-end summary: HLC was very impressed with assessment. Kudos! Quantitative literacy outcome was updated. Critical thinking rubric was developed. Assessment Diaries was well attended. Global Awareness general education outcome is being changed to Global & Multicultural Literacy Outcome and is under current revision. Overall, citizenship was absent and they are hoping changes reflect integration.

Library tutorials have been embedded into D2L with an accompanying quiz. Minor changes were made to bylaws. NILOA framework implemented to assist with assessment and theoretical grounding. They are currently working with Spartan Consulting (John Karnatz, UAF, and students) to develop a full-fledged communication plan. Also working on General Education philosophy statement that is published in the catalog.

Secretary's Report: Kimberly Tarver

Approval of Meeting Minutes of April 27, 2016. Pat Brutchin and Steven Wood moved and seconded a motion to approve the minutes. The motion passed with one abstention.

President's Report: Luis Martinez-

He met with Dr. Sam and discussed convocation opportunities to consider including faculty in the ceremony, perhaps as a speaker. Many perspectives were shared regarding convocation. They also discussed the state financial situation.

1st Vice President's Report: Patrick Gordon

2nd Vice President's Report: Diana Flahaven

3rd Vice President's Report: Sabina Zeynalova – request for excess load in History approved for fall semester; Sabina noted that Sue Ford provided guidance on this first action.

COMMITTEE REPORTS-

Negotiations-

Patrick Gordon sent out Negotiations Survey; Patrick offered appreciation to Jessica Carpenter for putting the electronic survey together. Howard shared that the extra-contractual chart is under negotiation and requested Patrick to be included at all meetings as Howard phases out.

Grievance- (Sue Ford/Howard Russo)

Surgical Technology Program matter is focusing on a solution. In another matter, the college has requested to seek settlement via mediation with a federal mediator versus going to arbitration. A new grievance was filed regarding a triennial matter related to process.

Elections Committee- Received letters of resignation from Marge Schildknecht and Ellie Swanson. Gratitude and appreciation expressed for their success and dedicated work. We need two candidates to replace them. Tim Anderson will continue on the committee. The materials are very well organized.

Membership Committee (Mary Elfring)

The written report is attached. She offered to work with Communications to populate personal emails. She is also encouraging strategies to promote tracking.

COPE (Luis Martinez, Interim) No report.

ECCFA Visioning: (Kimberly Tarver)- Senate Workshop held on Friday, April 29.

Attended: Pat Brutchin, Kimberly Tarver, Bill Akers, Kris Campbell, Jessica Carpenter, Lincoln Davis, Patrick Gordon, Luis Martinez, Laura Meyer, Eleanor Swanson, Steven Wood, Sabina Zeynalova, David Carrillo, Liddy Hope, Mary Elfring, Diane Flahaven, George Rosa, Dan Kernler

Plan to convene groups over the summer to 1) plan opening day meeting, 2) regroup Adjunct Equity volunteers, 3) assess 2015-2016 progress. Kim will send out Equity Week information to UAF for review.

Membership: Mary Elfring

Refer to written report.

ELECTIONS & COMMITTEE REQUESTS

- Ryan Kerr was elected chair of the Sick Bank Committee.
- Ginger Bohlen, MSE, was elected to serve on Honors Committee
- There is an opening for a UAF II to serve on Negotiations Team.

Old Business

- Summer ULI Registrants: Jessica Carpenter, Sabina Zeynalova, Bill Akers

Discussion regarding any financial considerations for members teaching during the summer and possible reimbursement for financial impact. ***Motion to approve development of a process to review financial aid requests and approve compensation for expenses associated with attending ULI training made by Jessica Carpenter. Pat O'Brien seconded the motion.*** Discussion includes assembling a team to develop the process. The motion passed.

Patrick Gordon moved to approve emergency funding to compensate negotiation committee members (Diane Flahaven, Bill Akers, Sabina Zeynalova) attending ULI training up to an amount equivalent to the amount they will be docked by ECC for days absent from summer teaching. Seconded by Pat O'Brien. The motion passed.

- EOS Party Budget Request- Scott Vaszily moved to approve \$1100 for the EOS party expenses. Howard Russo seconded the motion. The motion passed.
- Kim will leave the lap top in the ECCFA Office.

New Business

- Save the Date! Annual ECCFA Family Picnic, Saturday, August 27, 2016
- Consider ECCFA business cards. Options will be explored.
- Opening Day Luncheon planning- Michele Brynensen volunteered to coordinate and order food.

Division Issues

Woody shared that he has been making contacts with UAF to encourage spending professional development and developing relationships.

Luis shared that professional expense benefit requests have been scrutinized for purchasing similar items in subsequent years.

Adjournment

Next Meetings: C-120, 3:30-5:00

Fall Senate Meetings

8/24
9/7
9/21
10/5
10/19
11/2
11/16
11/30
12/14

Spring Senate Meetings

1/11
1/25
2/8
2/22
3/8
3/22
4/5
4/19
5/3
5/17

COMMITTEE REPORTS

MEMBERSHIP REPORT (Mary Elfring) 5.11.16

Full Membership	561
Full Time	138
Signed:	137
Fair Share:	1
UAF	246
Signed	215
Fair Share	31
UA1	144
Signed	77
Fair Share	67
Inactive	33
Signed	31
Fair Share	4

Total signed membership	450
Total Fair Share	111

- We have ten newly signed members since the last report.
- All unsigned members have been contacted twice this semester by email.
- At the Opening Day luncheon, senators will get a list of their unsigned constituents and membership forms for them to sign. Face to face is the most effective way to get members signed.
- When Human Resources sends their report, the new Fall 2016 UA1 faculty members will be assigned a senator.

Assessment Committee (Eric Long)

On April 4/26 SLAAC had first reading on a new updated outcome to replace our very outdated “Global Awareness” general education outcome. The old outcome read:

Global Awareness Outcomes

Students will demonstrate an increased understanding of global issues and different cultures.

The new outcome reads:

Global and Multicultural Literacy

Students will demonstrate global awareness, cultural competency, and civic responsibility by being able to:

- Identify the historical, cultural, and socioeconomic perspectives of living in a global society.
- Describe, interpret and analyze culture in self and others.
- Take an active role in the community.

We feel that this outcome is much more comprehensive. In drafting the language, SLAAC was very conscience to use language that not only fit our institutional measurement needs, but combined language regularly used the ECC Strategic Plan, GIST, and MAGIC. Additionally, the outcome now reads much more like our other general education outcomes (which I attached in case it’s been a while since you have read them...) I do believe all of our outcomes are now updated, improved, and been reviewed within the last three years.

Thanks for all you do and I would very much like to hear any feedback you might have to offer.

General Education Student Learning Outcomes

Reading Outcomes

Students will demonstrate academic reading literacy skills by being able to:

- Read and comprehend complex literary and informational texts independently and proficiently
- Identify what a text says explicitly and make logical inferences from it; cite specific textual evidence when supporting conclusions drawn from the text or conclusions drawn from a variety of textual sources
- Identify central ideas or themes within one or several texts; analyze ide or thematic development; summarize the key supporting details and ideas
- Integrate and evaluate content presented in diverse media formats, including visually and quantitatively, as well as in words

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(Last reviewed/updated 2014)

Writing Outcomes

Students will demonstrate effective writing skills by being able to:

- Write a clear, well-organized, mechanically correct essay
- Demonstrate an awareness of audience and purpose
- Utilize proper documentation and quantitative tools when appropriate

(Last reviewed 2012)

Scientific Literacy Outcomes

Students will demonstrate scientific understanding by being able to:

- Make observations and develop a testable hypothesis
- Collect and examine scientific data
- Evaluate, analyze and draw valid conclusions

Students will also demonstrate the ability to make reasoned judgments about the impact of science on the individual, community, society, and environment.

(Last reviewed/updated 2014)

Quantitative Literacy Outcomes

Students will demonstrate an understanding of the language of mathematics and its real-world applications by being able to:

- Read and communicate with mathematical symbols and graphical representations
- Accurately perform measurements and calculations
- Analyze and interpret data
- Estimate the reasonableness of conclusions

(Last reviewed/updated 2015)

Critical Thinking Outcomes

Students will demonstrate critical thinking skills by being able to:

- Form logical arguments by interpreting, analyzing and synthesizing multiple perspectives, experiences, assumptions and evidence
- Develop reasoned solutions to problems by evaluating issues, ideas, facts, and inferences
- Make ethical, creative and informed conclusions by using evidence and applying reasoning

(Last reviewed/updated 2014)

Information & Technology Literacy Outcome

Students will demonstrate the ability to identify, acquire, evaluate, and utilize information to accomplish a specific purpose by being able to:

- Demonstrate proficiency in common office/academic software, internet navigation, and communication technologies
- Utilize technology appropriately to accomplish educational outcomes
- Identify and acquire information by using appropriate resources ethically, legally, and effectively
- Evaluate the reliability and validity of information and its source(s)

(Last reviewed/updated 2011)

Global Awareness Outcomes

Students will demonstrate an increased understanding of global issues and different cultures.

(Last reviewed 2012, up for renewal 15/16, 16/17)