



Wednesday, August 14, 2019

Senate Meeting Minutes

Name	Div/Term	Name	Div/Term	Name	Div/Term
Kimberly Tarver (President)	Pres., 2018-2020	Kris Campbell	HP/MSE, 2018-2020	Lissette Prince	UAF2, HP/MSE 2019-2021
Ellie Swanson	LRIE/A/CEWD, 2019-2021	Ryan Kerr	CABS 2018-2020	Danielle Straub	UAF2, CABS 2018-2020
Clark Hallpike	SBCT, 2018-2020	Pat O'Brien	CABS, 2019-2021	Baudelaire Ulysse	UAF2, LVPA 2018-2020
Patrick Gordon (1 <sup>st</sup> VP)	SBCT, 2018-2020	Ruby Sanny	CABS, 2019-2021	Terri Birch	UAF2 LVPA 2018-2020
George Rosa	SBCT, 2018-2020	Manuel Salgado	CABS, 2019-2021	Tammy Ray	UAF2, SBCT 2019-2021
Mary Arndt (Secretary)	HP/MSE 2018-2020	Susan McGrath (3 <sup>rd</sup> VP)	UAF1, HP/MSE 2018-2020	Mary Elfring	UAF2, CABS 2019-2021
Susan Robinson	LVPA, 2019-2021	OPEN	UAF1	OPEN	UAF2
Les McTighe	LVPA, 2019-2021			OPEN	UAF2
Luis Martinez	HP/MSE, 2018-2020			OPEN	UAF2
Nicole Scherger	HP/MSE, 2018-2020			OPEN	UAF2
Steve Wood	Treasurer (non-voting)			xxx	xxxx

Senators Absent: Mary Elfring, Pat O'Brien, Lissette Prince, Manny Salgado, Ruby Sanny  
Mike Marin substituted for George Rosa.

**Recognition of Visitors & Guests:**

Armando Trejo, Full-Time Faculty, Assoc. Prof. II and Interlibrary Loan Librarian

Deyana Matt, Unit Adjunct I – Education

Dr. Bruce McLane, Unit-Adjunct II – Dental Assisting

Kate Thommes, Unit-Adjunct II – ESL. She is also a School District U-46 Board Member.

Kim Tarver appointed Bruce McLane and Kate Thommes as candidates for 2 of the open UA2 Senator positions.

Les McTighe moved to approve Bruce McLane and Kate Thommes to serve as UA2 Senators. Ryan Kerr seconded. Motion approved.

Now that these 2 appointments have been filled, the vacancies left are: 2 UA2s and 1 UA1.

#### **Secretary's Report: Mary Arndt**

- **Approval of May 8, 2019 Meeting Minutes**

Ryan Kerr moved to approve the 5/8/19 meeting minutes. Luis Martinez seconded. Motion approved with 2 abstentions.

#### **Treasurer's Report: Steve "Woody" Wood**

1. **Balance Sheet & Proposed Budget.** Steve Wood unable to attend today.

Kim Tarver shared some updates about the budget – Our revenue will incur a short fall by \$4000 after the next payroll payout. We will monitor this situation. It is anticipated the deficit will stay the same or get smaller over time. There will be a recommendation for the full membership to adopt the proposed budget at tomorrow's all-faculty meeting.

Membership will be asked to increase the Honorarium budget for ECCFA officers and committee chairs. There is enough money in savings to cover this.

#### **President's Report: Kimberly Tarver**

1. Meetings with Dr. Sam – for CHRO search and other topics. Anthony Ray has been hired by the Board of Trustees.
2. Recommend task force to investigate costs and recommend electronic methods for Elections. (Election Buddy, Election Runner, etc.)
3. Dual Credit Negotiations participation
4. Building K: additional signage, removal of furniture, addition of tables and chairs, video surveillance, establish behavior norms regarding music, panhandling, profanity; ECC PD Podium and increased patrolling and visibility
5. Reviewed BOT agenda and board books; attended August BOT meeting. On 7/1/19, the BOT gave administrators a 2.75% raise across the board. Dr. Sam received a raise and donated it to increase the emergency student fund.
6. Fielding lots of questions!
7. Budget Planning & Meeting Preparation
8. Recruiting UAF senators; meeting with members; member communications
9. Strategy to recruit members to attend BOT meetings (11 per year) at Opening Day

**1<sup>st</sup> Vice President's Report: Patrick Gordon** – Fifty T-shirts have been received – will be given to new faculty first, then distributed to others.

**2<sup>nd</sup> Vice President's Report: Vacant-** Susan McGrath is assuming responsibilities in the interim.

**3<sup>rd</sup> Vice President's Report: Susan McGrath** – Susan thanked those who helped to answer questions about load she had proposed.

### **Committee Reports**

**Negotiations: Patrick Gordon** – No additional information.

**Grievance: Kris Campbell & Jessica Carpenter Co-Chairs** – Issues about load, independent study, still working with Peggy Heinrich on Dual Credit agreement, etc.

Kris Campbell moved to adjourn to COPE. Ellie Swanson seconded. Motion approved.

#### **COPE (Chair: Luis Martinez):**

IL Policy Institute mailings – let Kim Tarver know if you or your constituents receive any literature from this group. They are giving advice how to drop the union. COD Negotiations Support, Local Candidates, AFT Endorsement – asking members to participate in the political process.

COD Faculty Union – Negotiating since March – contract expires today. Do not have a contract as of now. BOT rejected arbitration suggestion by faculty. BOT is encouraging adjunct faculty to take over full-time classes. Board is posting 160 teaching openings, in case of a strike. Faculty wants to work toward a contract. There's a BOT meeting tomorrow night. There will be a presence/rally by the COD faculty at 6:15 pm. (See Announcements on p. 5). They welcome support from others.

Details of the COD rally are posted on the ECCFA Facebook page. All are encouraged to attend.

Tammy Ray moved to adjourn from COPE. Ellie Swanson seconded. Motion approved.

### **Elections & Committee Requests**

\*Items 4-8 are for inclusion in minutes; no action required. These were items voted upon over the summer.

1. CETL Advisory Committee Renewal: The following members were contacted to renew service; those in **BOLD** have agreed to continue serving. **Jim Dittus (CABS), Stacey Shah (LRIE), Soma Chattopadhyay (MSE), Colleen Stribling (ABEC), Tammy Ray (SBCT)**, Roxanne Bell, Javier Aliegro-Coronado, Mary Elfring. The following have declined to continue: Baudelaire Ulysse, Joyce Fountain, Diane Kondratowicz. Request approval to renew members.  
Luis Martinez moved to approve faculty in bold above. Ryan Kerr seconded. Motion approved. Others still need to respond to Kim Tarver regarding intentions to serve.
2. Curriculum Committee Clarification: CTDE Representation – no longer a free-standing division and does not get a separate representative. It is now part of CABS. Curriculum Committee is asking how to handle representation with this change. Alison Douglas was the CTDE representative. Alison Douglas is also CABS. CABS has a vacancy on Curriculum. Baudelaire Ulysse moved that Alison Douglas be the CABS representative for Curriculum Committee. Luis Martinez seconded. Motion approved.
3. Phil Garber: Seeking guidance regarding faculty representation for ILEA Equity Plan. Report is due in December and includes evaluation plans/logic models for student success intervention. By the way, if anyone's interested in the Partnership for College Completion, whose group leads ILEA, their website is

here: <http://partnershipfcc.org/>. Find ILEA documents in this folder: <Q:\SSI Council\Partnership for College Completion – ILEA>. Any volunteers? Recruit at Division Meeting.

4. Electronic Election by Email: Nicole Scherger moved and Mary Arndt seconded a motion to approve Jessica Carpenter (stand in for LVPA) and Joe Rosenfeld, CABS, to serve on Grievance. The motion passed with 2 abstentions on May 14, 2019.
5. Electronic Election by Email: Luis Martinez moved and Patrick Gordon seconded a motion to approve Deyana Matt, UA1 to serve on Sick Bank Committee. The motion passed on May 22, 2019.
6. Electronic Election by Email: Shawn Maxwell to serve on search for administrative assistant in VPAC. Luis Martinez moved and Ryan Kerr seconded a motion to approve. The motion passed on July 11, 2019.
7. Electronic Election by Email: replacement requested for Jessica Woloszyk's tenure committee due to a resignation. Ryan Kerr moved and Luis Martinez seconded a motion to approve Karen Taylor. The motion passed on July 15, 2019.
8. Electronic Election by Email: Luis Martinez moved to approve Terri Birch, Ranae Ziwicki, and Todd Ramljak to serve on RFP team to research early alert software. Ellie Swanson seconded the motion. The motion passed on July 16, 2019.
9. Dr. Sam called Kim today to have a faculty member serve on a search committee for the position of General Counsel. Dr. Sam preferred to have someone with some legal background. Kim Tarver nominated and moved for Patrick Gordon to serve. Luis Martinez seconded. Motion approved with one abstention.

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## **OLD BUSINESS**

## **NEW BUSINESS**

1. Required Safety Training (Kris Campbell): Official policy – Kris will create a slide on Opening Day as to the required safety class. Everyone has to do it by graduation in May if it was not done in fall or summer 2019.
2. Engagement Activities: Coffee Talks at local coffee shops, Table Talk under the ECCFA Bulletin Board, Ask a Senator (in the Jobe Lounge), Happy Hours, 10 Minute Meetings, Member Engagement Cards, 10-Minute Meeting Topics, e.g. Dual Credit, etc., How Does Grievance Work? What to do if You're Called into a Discipline Meeting? Additional Compensation or Individual Bargaining?
3. Luis Martinez – instead of Labor Day Picnic – SEECA had an idea to join with ECCFA and have an ice cream cart on campus to give away ice cream to union members as thanks for being in the union. Luis to investigate this idea further with the SEECA leadership and report back to ECCFA Senate.
4. Ellie Swanson – AFT Student Debt – AFT has a program that deals with student debt. Dawn Munson learned about this at ULI this summer. Presentation by AFT 9/13/19 1 pm in C 120.
5. Ryan Kerr – in his department – student was told to show up the 1<sup>st</sup> day of class and see if there are any empty seats. Discussed issues with this advice.
6. Bob Treadwell – former SSECCA President – he is retiring in December – want ECCFA to recognize him. To be determined.

7. Les McTighe – reapportionment of Senate seats – 1 for every 10 members. Number of Senators does not get increased up till next number reaches 5. Membership Chair, Terri Birch, to investigate that proper representation is being done.

## **DIVISION ISSUES**

1. Credential & Placement Review – one of our adjunct members questioned her place on the salary schedule – HR recognized the mistake and it will be corrected for this member. Pay will be retroactive. Kim Tarver investigating how members can check for themselves to see if their step and lane is correct. There is an email that goes out to each member every January. To be revisited later when there's a process in place.
2. Tenure Committees: expectation is to serve on one tenure committee.
3. Recruit committee members at Division Meetings. (See list of vacancies at end of agenda.)

## **ANNOUNCEMENTS**

1. Student Debt Clinic on Friday, September 13 at 1:00 p.m. in C-120
2. Tornado Drills week of September 3-6. See e-mail from Emily Kies for details.
3. CODFA Rally, Thursday, August 15, 6:15-7:00 near Chappy Statue at 425 Fawell Blvd. Parking Lot C.
4. Summer ULI Success! Kudos to members attending and completing ULI: Kimberly Tarver (FT/HP) & Jessica Carpenter (FT/CABS/PSYCH), Becoming a More Effective Trainer & Presenter. Ellie Swanson (FT/LRIE), Carissa Miller (FT/CABS/ENG) & Jessica Marshall (UA2/ENG), Union Leadership Skills. George Rosa (FT/SBCT), Dawn Munson (FT/CABS/ECE), Susan McGrath (UA1) & Baudelaire Ulysse (UA2/LVPA/HUM), Introduction to Negotiations & Contract Campaigns

## **ADJOURNMENT**

Les McTighe moved to adjourn the meeting. Terri Birch seconded. Motion approved.

## **Senate Meetings for AY 2019-2020**

### **FALL 2019**

Aug 14, Aug 28, Sept 11, Sept 25, Oct 9, Oct 23, Nov 6, Nov 20, Dec 4

### **SPRING 2020**

Jan 8, Jan 22, Feb 5, Feb 19, Mar 4, Marc 18, Apr 1, Apr 15, Apr 29, May 13

## **Committee Reports**

### **The Faculty Research Community is looking for recruits!**

We will be seeking a new cohort of researchers for the 2020 year.

The Faculty Research Community is a program at Elgin Community College designed to foster a spirit of inquiry among the faculty. Each participant will submit a proposal for new research to be performed at ECC as part of the Research Community. The participants then work collectively with support from the institution and their cohorts in

the Faculty Research Community throughout the course of a year to perform background research on their topic, implement their project, and summarize their results for sharing with the ECC community.

Please go to: <https://sites.google.com/site/facultyresearchcommunity/home> or come see me at my table on opening day for all the information on participating.

Our 2019 cohort will be presenting their research at the 2020 Assessment Diaries in February, so mark your calendars! (FYI: Compensation for participation has been increased to \$1200 per person)

Submitted by Jessica Carpenter

### VACANCIES

**SENATE:** Based on Full Time 1/10 division members; UA2 1/20 members = 207 members = 10;

UA1 1/40 members = 46 members = 2 (rounding up)

UA1- 1 vacancy

UA2- 4 vacancies

### FACULTY DEVELOPMENT

FT LVPA

UA- 2 vacancies

### CURRICULUM

FT or UA ABE/ESL

FT or UA LVPA

FT or UA SBCT- 3 vacancies

FT or UA CABS

FT or UA HP/MSE

### GRIEVANCE

UA2

UA1

### NEGOTIATIONS

FT LRIE/ABE/ESL

FT LVPA

UA1

June 11 Board Meeting

Board approved 2.75% raise for administrators effective July 1. Some exemptions include contribution to 403 or 457 if they are at pay grade maximum and pro-rated for new employees. It also increases insurance contributions from 14 to 15% and 23-24% for dependents.

Dr. Sam donated his \$8000 raise to emergency student fund.

June 18 Meeting

Dr. Sam intends to hire a General Counsel for the college.

Building N funding is being sought.

Raises for Phil Garber, **Dr. Kim Wagner, Amy Perrin, Mary Crowe, Kelly Strossner**; (interims will become permanent Feb. 1, 2020) offset by Sharon's retirement so the college SAVES money! \$150,781

President's Succession Plan: VP TLSD, VP Garber, VP Finance, Managing Director CE & Leg. Affairs, Chief Marketing